

Regulations Governing the International Program on Urban Governance (IPUG) at National Taipei University

Approved by the 2012 2nd meeting of the Meeting for the International Program on Urban Governance

The amendments to Articles 3, 4, 7, 8, and 9 were approved in the 2013 First Meeting on the IPUG

The amendment to Article 7 was approved in the 2013 Second Meeting on the IPUG.

The amendment to Article 2 was approved in the 2014 Fourth Meeting on the IPUG.

The amendment to Article 7 was approved in the 2016 Third Meeting on the IPUG.

The amendment to Article 6 was approved in the 2016 Fourth Meeting on the IPUG.

The amendment to Article 7 was approved in the 2017 Fourth Meeting on the IPUG.

A. Eligibility for admission and the maximum length of enrollment

1. Eligibility for admission

Admission to the International Program on Urban Governance (hereinafter “IPUG Program”) at National Taipei University (hereinafter “NTPU”) is granted only to applicants who meet all the eligibility requirements. The program’s admission criteria and related details shall be specified separately.

2. Students should stay enrolled in the IPUG Program for at least two years. Students are forbidden from taking part-time or full-time jobs while enrolled in the IPUG Program. Anyone who violates the rule shall apply to the office of the IPUG Program for permission to keep that job within one month after the commencement of employment. The office will submit the application for the IPUG Program Committee’s approval. A student who has obtained permission to keep the job will stay enrolled in the Program for at least three years, with his/her advisor and supervisor informed of the said employment.

B. Credits and course selection

To graduate from the IPUG Program, each student must complete at least 24 credits of courses, pass the oral examination for his/her Master’s degree and submit his/her thesis.

C. Academic advisor

1. Each graduate student should, within one month after his/her enrollment, courteously request an IPUG faculty member to act as his/her academic advisor. If the student is unable to find an academic advisor during the specified period, his/her mentor for the IPUG shall act as the academic advisor.
2. The academic advisor will give instructions with regard to learning, course

selection and research projects under the IPUG Program until his/her student chooses a thesis supervisor.

D. Supervisor

1. Each graduate student should, before the end of the first semester after his/her enrollment, determine a thesis supervisor with the consent of the Director of the IPUG. In principle, the supervisor should be a full-time or part-time faculty member of the university. The student should, in the meantime, submit the letter of agreement from the thesis supervisor. If a student wishes to invite a thesis supervisor from other universities, he/she should provide the reasons and obtain the agreement of the Director of the IPUG.
2. To replace a thesis supervisor, a student shall submit an application to the IPUG Program and do so after obtaining permission from the IPUG Program Committee.

E. Scholarships and financial aids

Students taking the IPUG Program are eligible for scholarship applications under the “Guidelines Governing Graduate Scholarships and Financial Aids at National Taipei University” and “Graduate Scholarship Eligibility Requirements for Foreign Nationals Taking the IPUG Program at National Taipei University.”

F. Masters Examination Committee

1. Students taking the IPUG Program should apply for the convening of a Masters Examination Committee one month prior to the examination for a Master's degree.
2. Each oral examination committee comprises 3 to 5 members recommended by the thesis supervisor. One of the committee members who did not serve as the thesis supervisor will be appointed the convener and chairperson, hired by the NTPU president at the Director's request.

G. Examination for Master's Degree

1. Prior to the master's degree examination, the graduate student should provide a preliminary report on his or her thesis outline. **The graduate student can apply for the master's degree examination only if his or her preliminary report is approved by the preliminary examination committee.** The master's degree examination should be conducted at least three months after the preliminary report. The student should, with the consent of his or her thesis supervisor, submit an integrated research proposal approved by the supervisor. The

preliminary examination committee shall comprise three to five members recommended by the thesis supervisor.

2. The examination for the master's degree should be held in an open process and with an audio record. The student should apply to the IPUG at least one month prior to the examination. A valid examination shall be attended by at least two thirds of the committee members.

H. Submitting the Master's thesis for graduation

1. The master's degree thesis should be prepared according to the format required by the IPUG.
2. To complete the graduation process, the graduate student should submit to the office of the IPUG five hard copies of his or her master's degree thesis in green-colored covers, as well as one in the form of an electronic file. The student should, in the meantime, authorize the IPUG to publicize the abstract of the thesis on its website.

I. Implementation details not specified in the Regulations shall be based on NTPU's requirements.

J. The Regulations will be implemented after approval by the IPUG Program Committee. Amendments shall be approved in the same fashion.